

Reserves Work and Corona Virus

ACTIVITY ASSESSED Workplace. Reserves and Corona Virus.	ASSESSMENT DATE: March 2020	ASSESSED BY: James Hitchcock
WHO'S AT RISK Staff, Volunteers, Public	NEXT ASSESSMENT REVIEW BEFORE: May 2021 – but updated as Government advice changes	APPROVED BY: HWT
HAZARD (potential for harm)	MITIGATION (to reduce the risk level)	
Contact with Tools	Wipe down all tools before and after use using warm soapy water or sanitiser wipes. Volunteers to use their own gloves, which they wash at home, as much as possible.	
Contact with vehicles	Wipe down vehicles before and after use.	
Contact with public	Maintain social distancing. Do not use bird hides. Do not share transport with people. Avoid busiest sites like Lugg meadow and Queenswood at popular times of day	
Contact with colleagues	Work from home wherever possible as per HWT guidance. Follow social distancing rules. Travel to sites separately and limit working with others as much as possible. Practice good hygiene. Hold any meetings outdoors or online. Co-ordinate visits to the office so only one person coming in at any time.	
Contact with those at risk	Volunteers over 70 will be asked to stop attending Trust activities. Events and guided walks cancelled. Shop opening to be kept under review Notices to be erected at sites informing people of safe action All volunteers emailed to be made aware of the situation. Only wardening and single person activity allowed	
Exposure to virus	Follow government guidance here: https://www.gov.uk/government/publications/covid-19-guidance-on-social-distancing-and-for-vulnerable-people/guidance-on-social-distancing-for-everyone-in-the-uk-and-protecting-older-people-and-vulnerable-adults https://www.nhs.uk/conditions/coronavirus-covid-19/ Follow HWT guidance for staff	