



Queenswood  
Country Park & Arboretum

# Venue Hire

The perfect place for meetings, workshops or  
events in the green heart of Herefordshire

[www.queenswoodandbodenhamlake.org](http://www.queenswoodandbodenhamlake.org)



Herefordshire  
Wildlife Trust



## About Queenswood Country Park and Arboretum

Queenswood is a fragment of a vast ancient wood that once stretched to the Welsh borders and beyond. Though it was clear-felled in the First World War, the regenerated woodland now teems with wildlife.

A collection of trees from around the world was begun at Queenswood in 1953. This Arboretum now covers 47 acres and is a beautiful ornamental woodland, particularly famed for its autumn colour.

The site offers a wonderful place to hold a meeting or event with the woodland backdrop providing a tranquil setting that can be explored by attendees in a lunch break or as part of the experience.

In the Arboretum, the surfaced paths provide easy walking year-round while the more adventurous may wish to explore the native woodland lying to the north and south of the central Arboretum.



The view along Lime Avenue towards the Woodland Gateway

## The Jubilee Building

This light, airy building is ideal for meetings, training days or events. The building comprises of one main meeting room, a smaller side room, kitchen and toilet.



### **Kitchen equipment:**

The kitchen is stocked with a kettle, microwave, fridge and sink. Cups and saucers, small plates, mugs, glasses and cutlery are all inclusive of the hire.

**Wi-Fi available**

### **Hire Costs:**

A half-day hire is £25; a full day's hire is £50.

### **Maximum Capacity:**

60 people standing; 20 seated in conference layout/ around tables; 30 seated in audience layout/ rows.

### **Dimensions:**

Total building 8.2m x 6.1m

### **Accessibility:**

The building is accessed via a sloped ramp which is suitable for wheelchairs and those with limited mobility. The toilet inside the building is accessible for those in wheelchairs or with limited mobility.

### **Furniture & Equipment:**

The building hire includes use of 4 rectangular tables and 2 semi-circular tables, tables and 27 chairs; projector, screen and flipchart.



## Outdoor Spaces

Queenswood is regularly used by third parties as a filming location or venue for outdoor events such as sponsored walks or runs.

Hire fees may well apply, depending on the type of activity, and we require a full risk assessment and insurance policy from the hirer.

## Catering

The Queenswood Café can provide catering for your event. Please indicate what catering you require on your booking form.

Morning (time to suit)	Tea/Coffee and biscuits	£ 3.30 per head
Lunch (time to suit)	Buffet Lunch	£11.55 per head
	with tea/coffee	£13.75 per head
Afternoon (time to suit)	Tea/Coffee and a selection of cakes	£ 5.50 per head

*Prices include VAT. Dietary requirements catered for.*

## Parking

There is a large Pay & Stay car park at Queenswood.

Charges are as follows: £1.50 for up to 1 hour; £3 for over 1 hour, up to 2 hours; £4 for over 2 hours. Motorcycles can park free of charge in designated motorcycle bays.

The car park includes spaces reserved for blue badge holders. Blue badge holders may park for free but MUST register on arrival at the Visitor Centre (open daily, 10am to 4pm)

Coaches are charged £10 regardless of length of stay.

## Pizza Oven & Barbeques

Our outdoor pizza oven, close to the woodland playground and visitor centre is available for hire for private parties or for commercial hire.

**For private use**, please book through our Visitor Centre: 01432 530088 / [info@queenswoodandbodenhamlake.org](mailto:info@queenswoodandbodenhamlake.org)

The cost is £35 for the day. Full details can be found at [www.queenswoodandbodenhamlake.org/pizzaoven](http://www.queenswoodandbodenhamlake.org/pizzaoven).

Our barbeques are available for private use only on a first-come-first-serve basis.

## Booking

Please contact our office to check availability and make a booking.

Terms and conditions apply.

Contact: **Averil Clothier**

**01432 364970 / 01432 530088**

**[info@queenswoodandbodenhamlake.org](mailto:info@queenswoodandbodenhamlake.org)**