

## Minutes of the AGM

8th October 2023, 7-9.30pm at Holmer Parish Hall, Hereford, HR4 9RG

---

### Attendees

**In the Chair**                    **Alison Maclean**

**Trustees**     **Richard Cryer, Joseph Cole, Michael Dawson**

**CEO**                                **Jamie Audsley**

#### **i)     Welcome and apologies for non-attendance**

The Chair welcomed everyone to the Meeting and noted that a quorum was present, so the Meeting could proceed to business. The Chair noted Jake Bharier, Becca Hadaway, Jane Seabrook, Debbie Beaton, Jacob Dowling, and Matt Williams had given apologies

#### **ii)     Minutes of the 59th Annual General Meeting held on 6th October 2022.**

The draft minutes were produced to the Meeting and there being no comments on their content from members the minutes were unanimously approved as drafted and signed by the Chair.

#### **iii)     Matters Arising from the Minutes**

There were no matters arising

#### **iv)     Presentation by the Chair of the Board of Trustees' Report for 1st April 2022 to 31st March 2023**

The Chair thanked staff, members, trustees for their support during the year. The Chair presented the Trust's refreshed strategy and highlights of the year.

Please see the Chair's presentation annexed - appendix 1

**v) Presentation by the Hon. Treasurer of the Accounts for 1st April 2022 to 31st March 2023**

The Treasurer, Richard Cryer, gave an overview of the Trust's financial results.

Please see Treasurer's presentation annexed – appendix 2

The **first ordinary resolution**, to consider and adopt the Trustees Annual Report for 2022/23, was proposed by Joe Cole and seconded by Michael Dawson. The resolution was carried unanimously.

**vi) Report of the Auditors, Thorne Widgery Accountancy Limited**

The report of the external auditors was received.

**vii) Appointment of Auditors for 2023/24**

The **second ordinary resolution**, to appoint Thorne Widgery as HWT's auditors for 2023/24 and for the Board to fix their remuneration, was proposed by Joe Cole and seconded by Sue Griffin. All of the members eligible to vote at the meeting with one exception were in favour. There was one abstention, and the resolution was carried.

**viii) Retirement and re-election of Trustees**

Trustees retiring: no trustees were retiring

New trustees elected: no new trustees were standing for election.

The third **Ordinary resolution** to ratify the appointment of Jake Bharier as a Trustee, was proposed by Jenny Shut Dawson and seconded by Joe Cole. The resolution was carried unanimously

The fourth **Ordinary resolution** to ratify the appointment of Richard Cryer as a Trustee, was proposed by Mike Dawson and seconded by Joe Cole. The resolution was carried unanimously

The fifth **Ordinary resolution** to ratify the appointment of Debbie Beaton as a Trustee, was proposed by Mike Dawson and seconded by Joe Cole. The resolution was carried unanimously

**x) Closing remarks from the Chief Executive**

Jamie Audsley thanked the team and endorsed the comments of the Chair and Treasurer regarding the successes of the 2022/23 financial year.

**xi) Questions from members**

Q: How is the Trust working with schools? A: We do a lot of outreach; engagement to school aged children via Wildplay and Watch activities; our new strategy is exploring [what do we explore?]

Q: Does the Trust have a set of KPIs? A: Yes, we have developed a detailed set of KPIs against our strategy pillars.

Q: What is the Trust's spend on core staff versus on the ground delivery? A: 6-8 of our 49 staff are core.

Q: Why does the Trust engage in retail activities? A: This has been a long-term area of work with the aim of diversifying our unrestricted core income.

**xii) Any other business**

There was no additional business and the Chair accordingly declared the Meeting closed at 21.30 hours.

Under Section 324 of the Companies Act 2006, a member is entitled to appoint another person as his/her proxy to exercise all or any of their rights to attend, speak and vote at a meeting of the Herefordshire Wildlife Trust. Forms of Appointment of Proxy may be obtained from the office of the Herefordshire Wildlife Trust.